



Michigan Juvenile Detention Association, Inc.

700 E. Jolly Rd. • Lansing, MI 48910
Phone: (517) 887-4330 • Fax: (517) 887-4450

November 2009

Executive Committee

Mr. Matt Kaley
President
Muskegon County

Mr. Fred Woelmer
Past President
Genesee Valley Regional Center

Ms. Melissa Strong
Vice President
Saginaw County

Ms. Lisa Greco
Secretary
Washtenaw County

Mr. Richard Gentry
Treasurer
Ingham County

Dear MJDA Facility Administrator:

This is to announce the opening of registration for the 2010 Administrator's Conference which will be held at the new **City Flats Hotel in Holland, Michigan.**

The entire conference will be focused on issues that affect all facilities regardless of size, budget, or resources.

Wednesday's workshop will be focused on the re-development of the **40 hour core curriculum training for detention staff** which was eliminated several years ago.

On Thursday, we will spend the day working on **policy and procedure issues.** Get ready to roll up your sleeves to work on resident correspondence, resident visitation, search procedures, and use of force. This workshop will be facilitated by **Brian Philson**, former director of the Jackson County Youth Center, and current President and CEO of Highfields Inc.

The Administrator's Conference will conclude on Friday with our **annual business meeting.**

Please review the attached registration form for registration options.

PLEASE NOTE THAT YOU DO NOT NEED TO MAKE YOUR OWN HOTEL RESERVATION – THIS WILL BE TAKEN CARE OF THROUGH YOUR COMPLETED REGISTRATION FORM.

Please have your registration in by December 11th 2009.

Checks and registration forms can be sent to: (Checks made out to MJDA)

**Melissa Strong – Saginaw County Juvenile Detention Center
3360 Hospital Road
Saginaw, MI 48603**

Hope to see you in January!

Melissa Strong, Chair
Training Committee

www.mjdaonline.org



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Administrator's Conference Agenda City Flats Hotel - Holland, Michigan January 13 – 15, 2010

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Wednesday, January 13th 2010

10:00 – 12:00 pm	Registration
12:00 pm – 1:00 pm	Lunch
1:00 pm – 5:00 pm	40-Hour Curriculum Development <i>Facilitator: Brian Philson</i>
6:00 pm – 7:00 pm	Dinner

Thursday, January 14th - 2010

7:00 am – 8:00 am	Breakfast
9:00 am – 12:00 pm	P & P – Position Statement Development <ul style="list-style-type: none">• Resident Mail• Resident Visitation• Search Procedures• Use of Force <i>Facilitator: Brian Philson</i>
12:00 pm – 1:00 pm	Lunch
1:00 pm – 5:00 pm	P & P – Position Statement Development, cont. <ul style="list-style-type: none">• Resident Mail• Resident Visitation• Search Procedures• Use of Force
6:00 pm	Dinner (on your own)

Friday, January 15th - 2010

7:00 am – 8:00 am	Breakfast
9:00 am – 12:00 pm	Annual Business Meeting
12:00 pm --	Departure